

# Making it Easy for Committee



# Members, Volunteers & Coaches

Special Olympics Victoria is working with Sports Community to provide five fantastic webinars specifically tailored to develop club and volunteer management capacity, support coaches and learn how to create community partnerships that can generate new opportunities for clubs and their athletes.

## Session 1 – Recruiting volunteers 30th September 2021 (7pm – 8pm)

- Overview of volunteering & a step by step guide for recruiting volunteers
- Applying this methodology to planning a typical SOV club event

## Session 2 – Committee induction session 14th October 2021 (7pm – 8pm)

- Role and responsibilities of committees & how to effectively come out of the COVID lockdown
- Overview of the Victorian disability sport sector, who can help and how
- Overview of club governance, SOA systems and IT applications

## Session 3 – Fundraising and Financial Management in COVID times

28th October 2021 (7pm – 8pm)

- Introduction to financial management, how to create a budget and cash flow projection
- Learn successful fundraising strategies

## Session 4 – A session for coaches: Becoming an awesome Special Olympics Coach

11th November (7pm – 8pm)

- The importance of appointing the right coaches & what are the characteristics of a great SO coach?
- Strategies for recruiting, developing and retaining coaches

## Session 5 – Understanding how to create great community partnerships

25th of November 2021 (7pm – 8pm)

- Learn how councils can become long term partners of clubs
- Understand how leisure facilities can be accessed and utilised by clubs
- How council and leisure facilities can help attract athletes & volunteers



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