



<b>Volunteer Position Title:</b>	<b>Team Support (TS)</b>
<b>Team / Program:</b>	2022 National Games
<b>Time Commitment:</b>	Approximately 6 hours a week from September 2021 to November 2022 Attend Team Training Camp (2 days - date TBC) Travel to Tasmania from 16-23 October 2022
<b>Location:</b>	Launceston, TAS
<b>Reporting To:</b>	Head Coach (HC)
<b>Screening / Training / Accreditation Requirements:</b>	<ul style="list-style-type: none"> <li>- Special Olympics Australia Volunteer</li> <li>- Working with Children's Check</li> <li>- Police Check</li> <li>- Current First Aid/CPR Certificate</li> </ul>

<b>Description of the Role:</b>
The TS will provide overall administrative, organisational and athlete care support to the team. The National Games is the highlight of the four-year competition calendar; it provides athletes with the opportunity to compete against other states.

<b>Competencies, Skills, Experience, and Education:</b>		
<b>Competencies / Skills</b>	<b>Essential</b>	<b>Desirable</b>
	<ul style="list-style-type: none"> <li>- Excellent organisational, interpersonal and communication skills</li> <li>- Good teamwork skills</li> <li>- Ability to support and motivate others</li> <li>- Ability to multi-task, work under pressure and within set boundaries</li> <li>- Has awareness of the needs of athletes with an intellectual disability</li> <li>- Candidate must be physically fit, healthy and the ability to work consecutive long hours for the duration of the tournament</li> </ul>	
<b>Experience / Education</b>	<b>Essential</b>	<b>Desirable</b>
	<ul style="list-style-type: none"> <li>- Experience of working with people with a disability</li> </ul>	<ul style="list-style-type: none"> <li>- Experience with the organisation of travelling teams</li> </ul>

<b>Performance Area</b>	<b>Key Tasks</b>	<b>Performance Indicators</b>
Pre-Games	<ul style="list-style-type: none"> <li>– Provide overall assistance to the team as directed by HC</li> <li>– Contact athletes and families in your team and maintain regular communication leading up to travel and competition</li> <li>– If you are not currently a registered SOA volunteer complete a minimum of 20 hours with a SOA club or state prior to travelling to the Games</li> </ul>	<ul style="list-style-type: none"> <li>– Provided assistant HC without question</li> <li>– Consistent communication with athlete and families leading up to Games</li> <li>– Volunteered with SOA prior to travel</li> </ul>
During Games	<ul style="list-style-type: none"> <li>– Ensure athletes meet daily timetable for transport, competition, and down time</li> <li>– Collect and record results from daily competition and communicate to HC and athletes</li> <li>– Perform any athlete care duties required and provide overall assistance to the team</li> <li>– Provide 24-hour care for 3 assigned athletes and support their personal needs</li> </ul>	<ul style="list-style-type: none"> <li>– Athletes were on time &amp; prepared for competition</li> <li>– Recorded daily results and passed onto HC in timely manner</li> <li>– Athlete care tasks completed with good grace</li> <li>– Athletes provided with the highest level of care and support</li> </ul>
Post Games	<ul style="list-style-type: none"> <li>– Attend a debriefing session with the HC</li> <li>– Resolve any outstanding matters, closing off all responsibilities before exiting the role</li> </ul>	<ul style="list-style-type: none"> <li>– Results submitted in timely manner</li> <li>– Participated in de-brief session with HC and resolved all outstanding matters</li> </ul>

<b>Key Relationships and Interactions:</b>	
<b>Internal</b>	SOA, State Committee, Head of Delegation, Assistant Head of Delegation, Head Coaches, Coaches, Team Support, Medical Personnel, Athletes
<b>External</b>	Parents/Carer(s), Clubs