



NOTICE TO MEMBERS – ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting (AGM) of Special Olympics Queensland (SOQ), will be held on the Sunday 3rd November 2024 at 12 noon (AEST).

It is intended the AGM will be held in person, at the end of the State National Conference and online (recorded to ensure accuracy for all participants). Online will be accessible through Microsoft Teams:

TEAMS details: [Click on link](#)

Meeting ID: 461 734 130 175

Passcode: LU4aNR

For those online, please have your microphone on mute when entering the meeting and it would be appreciated all participants be on time.

To help keep the meeting both informative and well-paced please forward any specific questions that may be addressed under General Business 4-days prior to the AGM (i.e. by Wednesday 30th October 2024).

The following Agenda items will be considered:

- Welcome by Chair
- Acknowledgement of country by Athlete Representative
- Apologies
- Confirmation of Minutes of the prior AGM and any business arising
- Chair Report
- State Sports Coordinator Report
- Membership Officer Report
- The election of officers to the Queensland Committee, to those volunteer positions declared vacant in the Election of Officers document (enclosed).
Vacant position/s: Chair, Vice Chair, Secretary, Membership Officer, Committee (x2).
- General Business

Please join us on the day to better understand the committees' primary focus this year of 'athlete first', the immediate Special Olympics future, and hopefully continue to give your support to Special Olympics Queensland.

Kimberly Doyle
Chair
Special Olympics Queensland



ELECTION OF OFFICERS – 3rd November 2024

SPECIAL OLYMPICS QUEENSLAND COMMITTEE

We are seeking your nomination for those positions declared vacant;

Chair

Vice Chair

Secretary

Membership Officer

Committee (x2)

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- Nominations for any role must be received 2-days prior to the AGM time/date.
 - Only financial members can nominate and/or hold Committee roles.
 - A person may not be appointed to the Committee unless they consent in writing* to the appointment and are registered as a volunteer on the Special Olympics Management System (SOMS) at least seven days prior to the first committee meeting.
 - Where more than one nominee for a position is received, an election shall take place, either by ballot or show of hands, as appropriate to the meeting. The current Chair shall have the deciding vote on which procedure to follow.

*A copy of the Acknowledgement Clause is attached. State Committee Terms of Reference and Position Descriptions are available from State Secretary via email;
qld.secretary@specialolympics.com.au



State Committee Nomination for Vacant role

Acknowledgement Clause

I have read the State Terms of Reference and agree to act as a member of the State Committee for Special Olympics Queensland.

Signature _____

Date: _____

I am nominating for the position of: _____

Your Name: Given: _____

Surname: _____

Address: _____

Mobile: _____

Email: _____

Please direct all nominations to the State Secretary via email, qld.secretary@specialolympics.com.au and must be received 2-days prior to the advertised State AGM date. SOA State Terms of Reference and/or role Position Descriptions can be obtained from the State Secretary. Nominations will be invalid if not fully completed or received after the above timeframe.